



Job Information

TSI043

ORGANISATION: PNG ACCIDENT INVESTIGATION COMMISSION
DIVISION: CORPORATE SERVICES
CLASSIFICATION: DIGITAL TRANSFORMATION OFFICER - CORPORATE SERVICES
IMMEDIATE SUPERVISOR: SENIOR ICT/DTO OFFICER – CORPORATE SERVICES

Selection Criteria

1. Diploma or Degree in Information Technology, Computer Science, or a related field.
2. Proven experience working with cloud and on-premises digital platforms, systems, and ICT infrastructure.
3. Knowledge of Hybrid Cloud deployment and management.
4. Some experiences in database development and management.
5. Excellent communication and interpersonal skills.
6. Experience in Microsoft 365 Admin Center or Google Workspace, including workflow automation tools like Microsoft Power Automate or application platforms such as Firebase, or similar technologies.
7. Knowledge of web and mobile application development.
8. Strong ability in process documentation, workflow analysis, and system design.
9. Ability to work independently and collaboratively within a team environment.
10. Up-to-date knowledge of emerging technology trends and digital transformation practices.

Application Process

To apply, submit a completed application containing the following documents:

1. A cover letter clearly stating the position being applied for and outlining the applicant's suitability for the role.
2. A detailed Curriculum Vitae (CV) including:
 - Personal contact details
 - Educational qualifications
 - Employment history
 - Relevant professional experience
 - Professional memberships (where applicable)

3. Certified copies of relevant qualifications and certificates.
4. At least two professional referees, including their current contact details.

Applications may be:

- emailed through **jobs@aic.gov.pg**
- Hand delivered at the **front desk** at the **AIC HQ at NAQIA Building on Morea Tobo Road.**
- Mailed to **P.O Box 1709, Boroko, NCD, 111, PNG.**

Deadline: 4:06pm, Friday, 3 April 2026.

The AIC is an Equal Opportunity Employer. We are committed to promoting diversity, fairness, and inclusion in its workforce and are dedicated to ensuring a workplace that respects equality, professionalism, and merit-based recruitment.