



Job Information**TSI014**

ORGANISATION: PNG ACCIDENT INVESTIGATION COMMISSION
DIVISION: INVESTIGATIONS
CLASSIFICATION: SAFETY PROMOTION/PREVENTATIVE SPECIALIST
IMMEDIATE SUPERVISOR: EXECUTIVE MANAGER - INVESTIGATIONS

Selection Criteria

1. Well-developed knowledge of the aviation industry and related safety issues.
2. Demonstrated detailed knowledge of the Civil Aviation Act 2000 (as amended) (the CAAct) and Annex 13 to the Convention on International Civil Aviation and a proven ability to mentor investigators in these key documents.
3. Demonstrated knowledge of safety management systems and their application to the aviation industry.
4. Demonstrated ability to work as an individual or as a member of a multi-disciplinary team, and the ability to define, set and review objectives. Have the capacity to conduct investigations of aviation accidents and incidents.
5. Demonstrated high level analytical, research, problem solving and advising skills with a focus on aviation safety.
6. Proven high integrity, and demonstrated application of strong ethical values, and sober habits.
7. Well-developed oral and written communication skills and demonstrated interpersonal skills of a high order, with the ability to liaise with a variety of individuals and organisational representatives from differing cultural backgrounds.
8. Demonstrated ability to compile concise, logical, considered and technically correct reports.
9. Proven knowledge of accident and incident investigation practices, and experience ability conducting accident and serious incident investigations in accordance with the CA Act, Annex13 Standards and AIC policies and procedures.
10. Demonstrated experience using Microsoft applications such as Word, PowerPoint, Outlook, and Teams
11. Knowledge of ICAO Standards & Practices. Is desirable.

Application Process

To apply, submit a completed application containing the following documents:

1. A cover letter clearly stating the position being applied for and outlining the applicant's suitability for the role.
2. A detailed Curriculum Vitae (CV) including:

- Personal contact details
 - Educational qualifications
 - Employment history
 - Relevant professional experience
 - Professional memberships (where applicable)
3. Certified copies of relevant qualifications and certificates.
 4. At least two professional referees, including their current contact details.

Applications may be:

- emailed through **jobs@aic.gov.pg**
- Hand delivered at the **front desk** at the **AIC HQ at NAQIA Building on Morea Tobo Road.**
- Mailed to **P.O Box 1709, Boroko, NCD, 111, PNG.**

Deadline: **4:06pm, Friday, 3 April 2026.**

The AIC is an Equal Opportunity Employer. We are committed to promoting diversity, fairness, and inclusion in its workforce and are dedicated to ensuring a workplace that respects equality, professionalism, and merit-based recruitment.